

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, March 19, 2015
The Utility Board met at the City Utilities Business Office at 5 p.m.

Michael Singleton called the meeting to order.

Roll Call was taken.

Board Members Present:

Michael Singleton
Tim Sheehan
Brian Bess
Phil Starkey
Greg Coffin

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Geoff Wesling	Utilities Attorney
Bryce Gast	Donohue & Associates
Steve Gress	Donohue & Associates
Tracy Newhouse	City Attorney

Brian Bess motioned to approve the minutes from the February 18, 2015 meeting. Phil Starkey seconded the motion. The motion carried.

Les Day reviewed the Utility report for the month of February. The Water Operating report did not show N.P.D.E.S. violations for the month. There were 26.21 million gallons of water pumped, with 25.23 million gallons of water treated. Water plant personnel responded to 26 service calls for billings and customer requests. There were 13 customer requests to check for leaks. There were 9 line locates. There were 41 connects and 41 disconnects for the month, with the total customers being 2,715.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 33.51 million gallons of wastewater treated, for the month. It was reported that there was a total of 1.11 inches of precipitation, for the month.

There were 6 sewer complaints checked. There were 21,500 feet of sewer mains cleaned from sewer complaints. 9,000 gallons of septic sludge was accepted for the month of February. There was no dye tests ran.

Les told everyone that the Phase 3 upgrade to the INTAT lift station has been completed and the lift station is up and running. Also, the wells are all on wireless communication to the water plant now.

Gina Jenkins asked everyone to review a copy of the office policies that she had written. There have been some issues in the office and she is hoping that the written policies will help correct these issues. Geoff Wesling, Utilities attorney, told Gina that he would review them and let her know if he sees any problems.

Butch Singleton told the other board members that cross-training has begun in the office. Also Les Day told everyone that he is having Travis Ervine cross-training at the Water plant.

Geoff Wesling told everyone that he will be going back to court soon to address the situation with Steve Mohler. Geoff is going to ask the Judge to give permission to plug Mr. Mohler's well. Geoff also asked Gina for an updated amount of what Mr. Mohler owes to City Utilities.

Bryce Gast with Donohue & Associates was present at the meeting to present the board with payment #12 for the work completed at the Wastewater plant. Now that PAE & Associates have defaulted financially on the project, the payments will be made to their bond company, Hartford Fire Insurance Company. Bryce told everyone that the masonry work is being done now that the weather has gotten warmer. He also stated that the new blowers will be here the first week of April. Greg Coffin motioned to approve the payment to the bond company so that there will not be any more delays on the project. Phil Starkey seconded the motion. The motion carried.

City Attorney, Tracy Newhouse and Steve Gress with Donohue & Associates were present at the meeting to discuss the contract with Hartford Fire Insurance Company. Tracy and Steve have been working with Gary Judd from the insurance company to go over the contract. Tracy would like for the board to schedule a special meeting to approve the contract once Tracy has had a chance to look over it.

Les Day told everyone that Aqua Aerobics would like to place a trailer at the Wastewater plant. The trailer would provide automatic analysis of samples taken of the waste for the CSO overflow. Phil Starkey motioned to approve the trailer. Brian Bess seconded the motion. The motion carried.

Les Day and Brian Bess held interviews on March 16th for the foreman positions. There were five employees that applied for the positions. Brian said that he was impressed with some of the employees during the interviews, but he felt that Eric Schlechtweg was more than qualified to do the foreman job. After discussion, the board members stated that they would like to give Eric the position for both Water and Wastewater. Eric would start at the Water plant on a 90 day probation period, and then if he succeeds, they will have him lead at the Wastewater plant also. Greg Coffin motioned to approve Eric's promotion, pending Mayor Pavey being notified of the promotion. Phil Starkey seconded the motion. The motion carried.

Butch Singleton asked if Bridgewire Communications have been notified that they will have to start paying an additional \$100.00 per month for rental of space on the towers. The contract with Bridgewire and City Utilities only stated that they would rent space for their equipment on one tower

and they have installed equipment on both towers. Geoff Wesling said that he would send a letter to them.

Brian Bess checked the claims for February. Brian motioned to approve the claims. Tim Sheehan seconded the motion. The motion carried.

Butch spoke to the board members concerning one of the employees' health. The employee will be retiring in September of this year, but due to concerns for his health and safety, Butch is going to check into long-term disability for this employee until he can retire. If long-term disability is not possible, they would like to give the employee an easier job until retirement.

Phil Starkey made a motion to adjourn. Greg Coffin seconded the motion. The motion carried.

The next regularly scheduled meeting will be April 15, 2015 at 5 p.m. at the City Utilities Business office.

There being no further business, the meeting was adjourned.